# **August Trade Credits**

#### Why August trade credits?

August Required Curriculum Professional Learning is Lewisville provided, role-specific learning. Learning is specific to Lewisville ISD curriculum standards, objectives, policies, and procedures.

### What is August trade credit?

The LISD calendar designates August 4 as the day to obtain <u>August Required Curriculum Professional Learning</u>. This is LISD specific learning to prepare for the upcoming school year. Due to unprecedented times and COVID-19, all August trade learning will be completed online. For the 20/21 school year, you will need:

• 3 hours of LISD Content/Curriculum learning- Courses open June 22.

and

• 3 hours of Canvas Specific learning for your grade level- Courses open on June 22.

# 3 MUSTS for August trade credit

- Must be an online Lewisville ISD approved Canvas course (unless PRE-approved by LISD content area administrator)
- Must be role-specific learning
- Must be designated as August Trade in the Canvas Course & Strive Professional Learning

# Who needs August trade credit?

Employees starting on / prior to August 4	August Trade Requirements
Core Teachers Pre-K Teachers Fine Arts Teachers Career & Tech Teachers Health / PE / Outdoor Ed Teachers ISS Teachers - Attend a content session Special Ed Itinerant Staff Instructional Specialists: Title I Coaches, Campus Based, ESL Liaisons, LAS's, Dyslexia Interventionists	Complete a total of 6 hours of LISD online August learning on or before August 4. This online learning will consist of <i>3 hours</i> of LISD content specific learning <b>and</b> <i>3 hours</i> of Canvas specific learning. Click <u>here</u> for more information about: 3 hour Curriculum Courses -Open on June 22 3 hour Canvas Learning Courses - Open on June 22
All Counselors Nurses and Health Assistants Library Media Specialists	Working on August 4 (Content supervisors will provide more information closer to August 4th)
JROTC Instructors Secondary Testing Coordinators Central Office Campus Administrators Office & Instructional Support Staff Learning & Instructional Technology Facilitators Specified Auxiliary Staff	Working on August 4

Athletic Trainers	
Part-time Teachers	Check with content area administrator

#### How many credits do I need?

Employees are to earn 6 credits for this day on or before August 4, 2020. If the 6 credits have been earned prior to August 4, the employee may stay home. If the credit has not been earned by August 4, the employee must complete the required 6 hours of role-specific learning provided by LISD on August 4.

# How will I obtain learning for Summer 2020?

All Instructional staff will complete 3 hours of content learning, plus 3 additional learning specific to Canvas from the identified courses marked with August trade credit. All August Trade Credit courses will be online. The courses specific to Canvas for August trade credit will open on June 22. The courses specific to role-specific content for August trade credit will open on June 22, 2020. All 6 hours of learning from the courses need to be completed by August 4.

# Can a session count for both August and November trade credit simultaneously?

No. August and November trade credits can not be earned simultaneously for the same course because they are to "trade" for days for which you will be paid separately. Therefore, 6 credits have to be earned to trade for August 4, and separately, 12 credits must be earned to trade for November 23 & 24.

# What if I accrue more than the 6 August trade credit requirement?

Surplus August trade credits will be rolled over to November trade credits by Professional Learning in October.

# What is the timeline for accruing this credit?

The window for accruing role-specific August professional learning trade day credit is <u>May 22- August 4</u>. Trade day credit must be earned by August 4. If the 6 credits have been earned prior to August 4, the employee may stay home. If the credit has not been earned by August 4, the employee must complete the required August trade credit courses provided by LISD on August 4.

# How do I check to see if I met the August trade requirement?

Your Eduphoria Workshop portfolio serves as your professional learning transcript. By selecting **Professional Learning** in STRIVE Eduphoria, you can review August trade credits accrued for the current school year under the Portfolio Summary. View this short <u>video tutorial</u> on how to check your trade credits. An accurate depiction of hours can be viewed in your STRIVE portfolio only.

Please note that the trade hours viewable in STRIVE represent the total number of credits applied to the course for example:

Elementary: Digging into Data 6 to Uncover Student Accountability (AUGUST TRADE)	<ul> <li>Elementary: Digging into Data to Uncover Student Accountability (AUGUST TRADE),</li> <li>August 2018 Required Curriculum Professional Learning,3 Credit(s)</li> <li>Texas SBEC CPE,3 Credit(s)</li> </ul>
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#### What if I notice a course I've completed is still designated with a green registered notice?

It usually takes up to two weeks after a course for it to close and for credit to appear. If it has been longer than two weeks, check with the instructor to make sure the sign-in sheet has been sent to Professional Learning. If so, you may contact Professional Learning.

#### How do I find courses designated with August trade credit in Eduphoria Strive Professional Learning?

Courses eligible will have August trade in the title. You may search for courses by the category that applies to you or by clicking on the August Trade Credit type at the bottom. Categories have been added for elementary and secondary core teachers to easily find trade credit. <u>View this short video tutorial</u> on how to find courses in Eduphoria.

#### Is learning outside of LISD eligible for August trade credit?

August trade credit is specific to LISD learning. If there is an exception, your content area supervisor will notify you.

#### What if I don't complete the professional learning trade day requirement by August 4?

If you have not obtained this trade by August 4, you must complete your online learning on that day. If 6 credits have not been completed by midnight on August 4, a local day will be deducted. If there are no local days, then a state day will be deducted. Staff with a depleted leave balance will be docked at their daily rate of pay in order to return the compensation received for the trade day. Leave balance and payroll deductions will be conducted in a half-day or a full-day increment based on each individual's daily rate as determined by Payroll.

#### What if I have special circumstances, including FMLA and/or maternity leave?

Contact <u>Brenda Nicholson</u>, Leave of Absence Coordinator, for questions regarding procedures and guidelines associated with leave of absence.